




Success at Work	
Work Experience	
JOB'S Plus	

Weekly Attendance Form
Due every Friday by noon

Please email to: _____ or fax: 503-362-6720
(Branch email)


Participant: _____ Week of: *click drop down calendar* 
(Please PRINT)


Training **Branch:** Dallas Keizer McMinnville
Site: _____ North Santiam South Woodburn

	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
Date							
Hours Scheduled							
Hours Absent							
Reason for Absence							
Total Hours							
Total Weekly Hours							

Comments: _____

I am satisfied with my training: Yes No
I would like to set up a meeting with my Career Coach: Yes No
I certify the above information is accurate as reported

click drop down calendar 
Participant Signature Date

click drop down calendar 
Supervisor Signature Date

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Design Your Own Path to Success

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